

**Duration:** 1 hour

**Course level:** Introductory

**Delivery method:** Online

**“A lot of organisations are under the impression that the regulations do not affect them. This simply is not true. Age discrimination can affect employees of any age, not just the young and old.”**

Rita Donaghy, Chair of the Advisory, Conciliation and Arbitration Service (ACAS), 2006.

## Introduction

Age discrimination has an increasingly high profile in the work place, and it is vital that businesses understand the laws relating to it.

**Age Awareness** gives users a good basic understanding of the regulations and how they affect employers and employees. Managers who have completed the course will be able to help their business comply with age discrimination legislation and avoid the risk of legal proceedings.

## Who is the course for?

This course is appropriate for business owners and anybody who manages people or has HR responsibilities. It is suitable for any business sector and there are no formal entry requirements, although a general knowledge of recruitment would be useful.

## What will you get from this course?

When you have completed this course, you will be able to:

- identify who is affected by age discrimination
- understand the Age Discrimination Regulations 2006
- understand how the regulations affect recruitment, selection, promotion, training, dismissals and retirement
- recognise different types of age harassment and victimisation.

## Course features

**Age Awareness** uses text, graphics and voiceover to present the legislation as well as lots of examples to encourage you to consider situations when age discrimination might occur. It includes exercises to guide you through the subject which test your knowledge as you work through the course.

At the end of the course, a multiple choice test is provided to check your knowledge and understanding. You can take this test as many times as you want.

You can start this online course straight away and work on it at any time, providing you have access to a computer with an internet connection.

The course is available for six months from the date first accessed.

## Other courses you might be interested in

Absence Management  
Employment Law  
Leadership

**Course code:** 104068BT001

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