

Duration: 3 hours

Course level: Introductory

Delivery method: Online

Introduction

Every organisation needs to adapt to survive and grow, but many are not fully prepared for change. Research suggests that while organisational change is taking place at an ever-increasing rate, less than 60% of re-organisations meet their stated objectives.

Effective planning can help the process of change run more smoothly and improve results.

Planning Change offers a thorough grounding in different theories and concepts of change management. The course will help employees develop an understanding of what is needed to plan and implement an effective programme of change.

Who is the course for?

Planning Change is for people who are likely to become line managers. It is also suitable for those who are already in post, but have had little or no formal training and limited work experience.

There are no formal entry requirements and the easy to follow, step-by-step format of this course means participants can work at their own pace, making it ideal for anyone new to the subject.

What will you get from this course?

When you have completed this course, you will be able to:

- identify the factors that can trigger change within an organisation
- take a systematic approach to planning a programme of change
- understand the main elements needed to communicate programmes of change persuasively.

Course features

Planning Change gives you a theoretical introduction to handling change within organisations.

The course uses a simple case study, and basic exercises such as multiple choice and true or false questions. After each exercise you'll be given feedback on how you've done.

An audio soundtrack delivers most of the content, with simple graphics and on-screen text summarising the key points.

You can print a transcript of each screen's audio component for future reference. The course also includes a glossary of business terms, an alphabetical list of business "thought leaders", and a resources section featuring links to useful online business resources.

Planning Change is available for six months from the date first accessed.

Other courses you might be interested in

Implementing Change
Using Information for Decisions
Performance Indicators

Course code: 100594BT017

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